# FINANCIAL REPORT WITH SUPPLEMENTARY INFORMATION

Year Ended March 31, 2006

AUDITING PROCEDURES REPORT  Issue under P.A. 2 of 1968, as amended. Filing is mandatory.						
Local Government Ty	pe	Local Governmen			County	
City X Township	<del></del>	Township of		t Culturalities of the Ci	Presque Isla	9
March 31, 2006	Audit Date Opinion Date Date Accountant Report Submitted to State:  March 31, 2006 August 31, 2006 August 31, 2006					
prepared in accorda	e financial statements of ance with the Statement or Financial Statement	of this local unit onto	of government and rei	tandards Boa	rd (GASB) and	the <i>Uniform</i>
We affirm that:						
We have complice	ed with the <i>Bulletin for t</i>	the Audits of Loc	al Units of Governmei	nt in Michigan	as revised.	
2. We are certified	public accountants regi	stered to practic	e in Michigan.			
	e following. "Yes" respents and recommendati		n disclosed in the finar	ncial statemen	ts, including the	e notes, or in
You must check the	applicable box for each	h item below.				
	Certain component u	nits/funds/agenc	ies of the local unit ar	e excluded fro	m the financial	statements.
∐ yes ⊠ no 2.	There are accumulate earnings (P.A. 275 of		or more of this unit's	unreserved fu	nd balances/re	tained
☐ yes ☒ no 3.	There are instances of 1968, as amended).	of non-compliand	e with the Uniform Ac	ecounting and	Budgeting Act	(P.A. 2 of
☐ yes ເ⊠ no 4.	The local unit has vio or its requirements, o		ons of either an order d under the Emergend		•	inance Act
☐ yes ☒ no 5.	The local unit holds d					nts. (P.A. 20
☐ yes ☒ no 6.	of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).  yes ino 6. The local unit has been delinquent distributing tax revenues that were collected for another taxing unit.					
□ yes 🗵 no 7.						
☐ yes ☒ no 8.	The local unit uses cr 1995 (MCL 129.241).		as not adopted an app	plicable policy	as required by	P.A. 266 of
☐ yes ☒ no 9.	The local unit has not	t adopted an inve	estment policy as requ	ired by P.A. 1	96 of 1997 (MC	CL 129.95).
					Not Required	
The letter of comm	ents and recommendat	tions.		X		
Reports on individual federal financial assistance programs (program audits).						
Single Audit Reports (ASLGU).						
Certified Public Accountant (Firm Name) Campbell, Kusterer & Co., P.C.  Street Address 512 N. Lincoln, Suite 100, P.O. Box 686 Bay City Accountant Signature						
Campbell, Kusterer & Co., P.C.						

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### CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

MARK J. CAMPBELL, CPA KENNETH P. KUSTERER, CPA 512 N. LINCOLN AVE. - SUITE 100 PO. BOX 686 BAY CITY, MICHIGAN 48707 TEL (989) 894-1040 FAX (989) 894-5494

#### INDEPENDENT AUDITOR'S REPORT

August 31, 2006

To the Township Board Township of North Allis Presque Isle County, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Township of North Allis, Presque Isle County, Michigan as of and for the year ended March 31, 2006, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Township of North Allis's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Township of North Allis, Presque Isle County, Michigan as of March 31, 2006, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1, the Township has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, as of April 1, 2005.

The Management's Discussion and Analysis and budgetary comparison information listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the Township's basic financial statements. The other supporting information described in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, it is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

CAMPBELL, KUSTERER & CO., P.C. Certified Public Accountants

### MANAGEMENT'S DISCUSSION AND ANALYSIS

For the year ended March 31, 2006

The Management's Discussion and Analysis report of the Township of North Allis covers the Township's financial performance during the year ended March 31, 2006.

### **FINANCIAL HIGHLIGHTS**

Our financial status remained stable over the last year. Net assets at March 31, 2006, totaled \$163,555.06 for governmental activities. Overall total capital assets remained the same.

Overall revenues were \$76,524.34 from governmental activities. Governmental activities had a \$12,423.79 increase in net assets.

We did not incur any debt.

### **OVERVIEW OF FINANCIAL STATEMENTS**

This annual report consists of three parts, management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Township and the notes to the financial statements.

The first two statements are entity-wide financial statements and provide both long and short-term information about our overall financial status. These statements present governmental activities.

The remaining statements are fund financial statements, which focus on individual parts of the Township in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

### **ENTITY-WIDE FINANCIAL STATEMENTS**

The entity-wide statements report information about the Township as a whole using accounting methods used by private companies. The statement of net assets includes all of the Township's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity-wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

All of the activities of the Township are reported as governmental activities. This includes the General Fund.

### MANAGEMENT'S DISCUSSION AND ANALYSIS

For the year ended March 31, 2006

### **FUND FINANCIAL STATEMENTS**

The fund financial statements provide more detailed information about the Township's funds, focusing on significant (major) funds not the Township as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Township Board also may create them. Funds are established to account for funding and spending of specific financial resources and to show proper expenditures of those resources.

The Township has the following types of funds:

Governmental funds: All of the Township's activities are included in the governmental category. These funds are presented on the modified accrual basis, which is designed to show short-term financial information. You will note that the differences between the Township's entity-wide statements and the fund statements are disclosed in reconciling statements to explain the differences between them. The Township's governmental activities include the General Fund.

### FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

During the year we provided general governmental services, maintenance of roadways, and Ambulance & Fire protection.

Our cash position in the governmental activities remains strong.

### FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

The General Fund pays for most of the Township's governmental services. The most significant are Treasurer which incurred expenses of \$10,328.54 and Fire Protection which incurred expenses of \$10,164.00.

### CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

The Township's governmental activities invested \$0 in capital assets.

The Township has no long-term debt.

### KNOWN FACTORS AFFECTING FUTURE OPERATIONS

The future of state revenue sharing is very clouded and it represents 56.4% of our income.

### CONTACTING THE TOWNSHIP'S MANAGEMENT

This financial report is designed to provide our taxpayers, creditors, investors and customers with a general overview of the Townships finances and to demonstrate the Township's accountability for the revenues it receives. If you have any questions concerning this report please contact the Township Clerk (Roberta Northcott) at (989)733-4585 or the Township Treasurer (Cindy Trepanier) at (989)733-6451.

# GOVERNMENT-WIDE STATEMENT OF NET ASSETS March 31, 2006

ASSETS:	GovernmentalActivities
CURRENT ASSETS: Cash in bank Taxes receivable	150 520 98 3 034 08
Total Current Assets	153 555 06
NON-CURRENT ASSETS: Capital Assets Less: Accumulated Depreciation	35 000 00 (25 000 00)
Total Non-current Assets	10 000 00
TOTAL ASSETS	163 555 06
LIABILITIES AND NET ASSETS:	
LIABILITIES: CURRENT LIABILITIES Accounts payable	
Total Current Liabilities	
NON-CURRENT LIABILITIES	-
Total Non-current Liabilites	
Total Liabilities	
NET ASSETS: Invested in Capital Assets, Net of Related Debt Unrestricted	10 000 00
Total Net Assets	<u>153 555 06</u>
	<u>163 555 06</u>
TOTAL LIABILITIES AND NET ASSETS	<u>163 555 06</u>

# GOVERNMENT-WIDE STATEMENT OF ACTIVITIES Year ended March 31, 2006

		Program <u>Revenue</u>	GovernmentalActivities
FUNCTIONS/PROGRAMS	Expenses	Charges for Services	Net (Expense) Revenue and Changes in Net Assets
Governmental Activities: Legislative	10 460 76		(40.400.770)
General government	10 460 76 31 948 23	- 5 164 01	(10 460 76)
Public safety	19 691 56	3 104 01	(26 784 22) (19 691 56)
Public works	2 000 00	-	(2 000 00)
		<u> </u>	[2 000 00]
Total Governmental Activities	64 100 55	<u>5 164 01</u>	(58 <u>936 54)</u>
General Revenues:			
Property taxes			18 728 82
Other taxes			7 190 25
State revenue sharing			43 135 60
Interest			1 763 62
Miscellaneous			542 04
T-1-10			
Total General Revenues			71 360 33
Change in net assets			12 423 79
Net assets, beginning of year			151 131 27
Net Assets, End of Year			163 555 06

### BALANCE SHEET - GOVERNMENTAL FUNDS March 31, 2006

	Total (General)
<u>Assets</u>	
Cash in bank Taxes receivable Due from other funds	130 849 09 3 034 08 19 671 89
Total Assets	<u>153 555 06</u>
Liabilities and Fund Equity	
Liabilities Total liabilities	<u> </u>
Fund equity: Fund balances: Unreserved: Undesignated	153 555 06
Total fund equity	153 555 06
Total Liabilities and Fund Equity	<u> 153 555 06</u>

# RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS March 31, 2006

### TOTAL FUND BALANCES - GOVERNMENTAL FUNDS

153 555 06

Amounts reported for governmental activities in the statement of net assets are different because –

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet:

 Capital assets at cost Accumulated depreciation
 35 000 00 (25 000 00)

 TOTAL NET ASSETS – GOVERNMENTAL ACTIVITIES
 163 555 06

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS Year ended March 31, 2006

Revenues:	Total (General)
Property taxes	40.700.00
Other taxes	18 728 82
State revenue sharing	7 190 25
Charges for services-PTAF	43 135 60
Interest	5 164 01
	1 763 62
Miscellaneous	542 04
Total revenues	<u>76 524 34</u>
Expenditures:	
Legislative:	
Township Board	10 460 76
General government:	10 100 10
Supervisor	5 340 31
Elections	319 31
Assessor	5 748 37
Clerk	6 364 34
Board of Review	1 005 17
Treasurer	10 328 54
Building and grounds	1 359 99
Cemetery	1 482 20
Public safety:	1 102 20
Fire protection	10 164 00
Ambulance	9 527 56
Public works:	0 021 00
Highways and streets	2 000 00
Total expenditures	64 100 55
Excess of revenues over expenditures	12 423 79
Fund balances, April 1	141 131 27
Fund Balances, March 31	<u> 153 555 06</u>

### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES Year ended March 31, 2006

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	12 423 79
Amounts reported for governmental activities in the Statement of Activities are different becau	ise:
Governmental funds report capital outlays as expenditures; in the Statement of Activities, these costs are allocated over their estimated useful lives as depreciation	
Depreciation Expense Capital Outlay	<u>-</u>
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES	12 423 79

### NOTES TO FINANCIAL STATEMENTS March 31, 2006

### Note 1 - Summary of Significant Accounting Policies

The accounting policies of the Township of North Allis, Presque Isle County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

### Reporting Entity

The financial statements of the Township contain all the Township funds that are controlled by or dependent on the Township's executive or legislative branches.

The reporting entity is the Township of North Allis. The Township is governed by an elected Township Board. As required by generally accepted accounting principles, these financial statements present the Township as the primary government.

### Government-Wide and Fund Financial Statements

The government-wide financial statements, (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Township's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Major individual governmental funds are reported as separate columns in the fund financial statements.

### Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted resources are applied first.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

### NOTES TO FINANCIAL STATEMENTS March 31, 2006

### Note 1 – <u>Summary of Significant Accounting Policies</u> (continued)

#### Governmental Funds

#### General Fund

This fund is used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants, and other intergovernmental revenues.

#### Fiduciary Fund

The Current Tax Collection Fund is used to account for assets held as an agent for others.

### Assets, Liabilities and Net Assets or Equity

Bank deposits and investments – Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

#### Receivables

Receivables have been recognized for all significant amounts due to the Township. Allowances for uncollectible accounts have not been provided for in that collection is not considered doubtful and any uncollected amount would be immaterial.

#### Inventories

Inventories of supplies are considered to be immaterial and are not recorded.

#### **Property Taxes**

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county tax rolls. The 2005 tax roll millage rate was .9534 mills, and the taxable value was \$19,614,118.00.

### **Encumbrances**

Encumbrances involving the current recognition of purchase orders, contracts and other commitments for future expenditures are not recorded.

### NOTES TO FINANCIAL STATEMENTS March 31, 2006

### Note 1 – <u>Summary of Significant Accounting Policies</u> (continued)

#### Capital Assets

Capital assets are defined by the Township as assets with an initial cost of more than \$3,000.00 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Building 30-50 years Equipment 5 years

### Compensated Absences (Vacation and Sick Leave)

Employees are not allowed to accumulate vacation and sick pay.

#### Post-employment Benefits

The Township provides no post-employment benefits to past employees.

#### **Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### Accounting Change

Effective April 1, 2005, the Township implemented the provisions of Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (GASB No. 34). Changes to the Township's financial statements as a result of GASB No. 34 are as follows:

A Management's Discussion and Analysis (MD&A) section providing analysis of the Township's overall financial position and results of operations has been included.

Government-wide financial statements (Statement of Net Assets and Statement of Activities) prepared using the full accrual accounting for all the Township's activities have been provided.

Capital assets in the governmental activities column of the Statement of Net Assets include net assets totaling \$10,000.00.

### Note 2 - Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these financial statements:

- 1. Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Township Board for consideration.
- 2. The proposed budgets include expenditures as well as the methods of financing them.

### NOTES TO FINANCIAL STATEMENTS March 31, 2006

#### Note 2 – Budgets and Budgetary Accounting (continued)

- 3. Public hearings are held to obtain taxpayer comments.
- The budgets are adopted at the activity level by a majority vote of the Township Board.
- 5. The budgets are adopted on the modified accrual basis of accounting.
- 6. The originally adopted budgets can be amended during the year only by a majority vote of the Township Board.
- 7. The adopted budgets are used as a management control device during the year for all budgetary funds.
- 8. Budget appropriations lapse at the end of each fiscal year.
- 9. The budgeted amounts shown in these financial statements are the originally adopted budgets with all amendments that were approved by the Township Board during the fiscal year.

### Note 3 - Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Township Board has designated one bank for the deposit of Township funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in all investments authorized by state law as listed above.

The Township's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the cash deposits are as follows:

	Carrying Amounts
Total Deposits	150 520 <u>98</u>

Amounts in the bank balances are without considering deposits in transit or uncleared checks.

### NOTES TO FINANCIAL STATEMENTS March 31, 2006

### Note 3 – Deposits and Investments (continued)

	Bank <u>Balances</u>
Insured (FDIC) Uninsured and Uncollateralized	100 000 00 50 523 97
Total Deposits	<u>150_523_97</u>

The Township did not have any investments as of March 31, 2006.

### Note 4 - Capital Assets

Capital asset activity of the Township's Governmental activities for the current year was as follows:

Covernmental Activities	Balance 4/1/05	Additions	Deletions	Balance 3/31/06
Governmental Activities: Land	10 000 00	-	-	10 000 00
Buildings and improvements	20 000 00	-	-	20 000 00
Equipment _	<u>5 000 00</u>		-	5 000 00
Total	35 000 00	-	-	35 000 00
Accumulated Depreciation _	(25 000 00)		<del></del>	(25 000 00)
Net Capital Assets	10 000 00		-	10 000 00

#### Note 5 - Pension Plan

The Township has a defined contribution pension plan covering all full-time employees. The Township contributes 6% of each qualified employee's annual salary to the plan. Each qualified employee additionally contributes 6% of gross to the plan. Pension expense for the fiscal year ended March 31, 2006 was \$1,139.10.

### Note 6 - Deferred Compensation Plan

The Township does not have a deferred compensation plan.

#### Note 7 – Risk Management

The Township is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for property loss, torts and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

### Note 8 - Building Permits

The Township of North Allis does not issue building permits. Building permits are issued by the County of Presque Isle.

# NOTES TO FINANCIAL STATEMENTS March 31, 2006

### Note 9 - Interfund Receivables and Payables

The amounts of interfund receivables and payables are as follows:

<u>Fund</u>	Interfund <u>Receivable</u>	<u>Fund</u>	Interfund Payable
General	19 671 89	Current Tax Collection	<u> 19 671 89</u>
Total	<u>19 671 89</u>	Total	<u> 19 671 89</u>

## TOWNSHIP OF BENTLEY Gladwin County, Michigan

### BUDGETARY COMPARISON SCHEDULE - GENERAL FUND Year ended March 31, 2006

Revenues:	Original Budget	Final Budget	Actual	Variance with Final Budget Over (Under)
Property taxes	14 500 00	14 500 00	18 728 82	4 228 82
Other taxes	5 250 00	5 250 00	7 190 25	1 940 25
State revenue sharing	35 000 00	35 000 00	43 135 60	8 135 60
Charges for services-PTAF	2 750 00	2 750 00	5 164 01	2 414 01
Interest	1 200 00	1 200 00	1 763 62	563 62
Miscellaneous	170 00	170 00	542 04	372 04
ood.aa.	170 00		<u> </u>	372 04
Total revenues	<u>58 870 00</u>	58 870 00	<u>76 524 34</u>	<u>17 654 34</u>
Expenditures:				
Legislative:				
Township Board	14 555 00	14 555 00	10 460 76	(4 094 24)
General government:				, ,
Supervisor	5 592 00	5 592 00	5 340 31	(251 69)
Elections	1 300 00	1 300 00	319 31	(980 69)
Assessor	5 970 00	5 970 00	5 748 37	(221 63)
Clerk	7 300 00	7 300 00	6 364 34	(935 66)
Board of Review	1 445 00	1 445 00	1 005 17	(439 83)
Treasurer	10 480 00	10 480 00	10 328 54	(151 46)
Building and grounds	12 875 00	12 875 00	1 359 99	(11 515 01)
Cemetery	4 055 00	4 055 00	1 482 20	(2 572 80)
Public safety:				,
Fire protection	10 200 00	10 200 00	10 164 00	(36 00)
Ambulance	10 000 00	10 000 00	9 527 56	(472 44)
Public works:				, ,
Highways and streets	2 000 00	2 000 00	2 000 00	
Total expenditures	<u>85 772 00</u>	<u>85 772 00</u>	64 <u>100 55</u>	(21 671 45)
Excess (deficiency) of revenues over expenditures	(26,002,00)	(00.000.00)	40,400.70	00.005.7-
over exherinitates	(26 902 00)	(26 902 00)	12 423 79	39 325 79
Fund balance, April 1	26 902 00	<u>26 902 00</u>	1 <u>41 131 27</u>	114 229 27
Fund Balance, March 31	<del></del>		<u> 153 555 06</u>	<u> 153 555 06</u>

### GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT Year ended March 31, 2006

Township Board:	
Salaries and per diem	2 875 00
Payroll taxes	41 76
Pension	172 50
Community relations	2 551 90
Mileage	66 60
Printing and publishing	41 00
Audit	800 00
Insurance	3 912 00
	10 460 76
Supervisor:	
Salary	4 970 00
Payroll taxes	72 11
Pension	298 20
	<u>5 340 31</u>
Elections:	
Supplies	<u>319 31</u>
A	
Assessor: Contracted Services	
· · · · · · · · · · · · · · · · · · ·	5 220 00
Supplies	528 37
Clerk:	5 748 37
Salary	5 490 00
Payroll taxes	85 79
Pension	323 40
Supplies	447 15
Mileage	18 00
	6 364 34
Board of Review:	
Wages	900 00
Payroll taxes	68 85
Miscellaneous	36 32
	1 005 17
Treasurer:	
Wages	5 850 00
Payroll taxes	91 05
Supplies Mileage	4 006 49
Pension	36 00
1 (113)(1)	345 00
Building and grounds:	10 328 54
Supplies	369 67
Utilities	591 87
Repairs and maintenance	398 45
	1 359 99
Cemetery:	
Salary	600 00
Payroll taxes	45 90
Miscellaneous	836 30
Figure 1.	1 482 20
Fire protection:	
Contracted services	<u>10 164 00</u>

# GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT Year ended March 31, 2006

Ambulance	9 527 56
Highways and streets:  Repairs and maintenance	2 000 00
Nopalio una mainenance	2 000 00
Total Expenditures	64 10 <u>0 5</u> 5

### CURRENT TAX COLLECTION FUND STATEMENT OF CHANGES IN ASSETS AND LIABILITIES

Year ended March 31, 2006

<u>Assets</u>	Balance 4/1/05	Additions	Deductions	Balance 3/31/06
Cash in Bank Total Assets	4 316 26 4 316 26	469 095 62 469 095 62	453 739 99 453 739 99	19 671 89 19 671 89
<u>Liabilities</u>				
Due to other funds Due to other units	4 316 26 	22 957 42 446 138 20	7 601 79 446 138 20	19 671 89 
Total Liabilities	4 316 26	469 095 62	<u>453 739 99</u>	<u>19 671 89</u>

# CURRENT TAX COLLECTION FUND STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS Year ended March 31, 2006

Cash on hand and in bank – beginning of year	4 316 26
Cash receipts:	
Property tax	468 949 11
Interest	146 51
Total cash receipts	469 095 62
Total beginning balance and cash receipts	<u>473 411 88</u>
Cash disbursements:	
Township General Fund	7 601 79
Presque Isle County	261 305 39
Onaway Area School District	184 528 50
Refunds	304 31
Total cash disbursements	453 739 99
	<u> 455 759 99</u>
Cash on Hand and in Bank – End of Year	<u> </u>

### CAMPBELL, KUSTERER & CO., P.C.

#### CERTIFIED PUBLIC ACCOUNTANTS

MARK J. CAMPBELL, CPA KENNETH P. KUSTERER, CPA 512 N. LINCOLN AVE. - SUITE 100 PO. BOX 686 BAY CITY, MICHIGAN 48707 TEL (989) 894-1040 FAX (989) 894-5494

### AUDIT COMMUNICATION AND REPORT OF COMMENTS AND RECOMMENDATIONS

August 31, 2006

To the Township Board Township of North Allis Presque Isle County, Michigan

We have audited the financial statements of the Township of North Allis for the year ended March 31, 2006. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

### <u>AUDITOR'S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED</u> STATES

We conducted our audit of the financial statements of the Township of North Allis in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

To the Township Board Township of North Allis Presque Isle County, Michigan

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

### SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies are described in Note 1 to the financial statements.

#### **OTHER COMMUNICATIONS**

Auditing standards call for us to inform you of other significant issues such as, but not limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5) Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time. Audit adjustments were minimal, and are available to review.

### **GASB 34 IMPLEMENTATION**

The Governmental Accounting Standards Board issued a new reporting model for governmental units which was required to be implemented for the fiscal year ended March 31, 2006. The implementation of this pronouncement for the Township of North Allis began with the year ended March 31, 2006. The daily operations and recording transactions did not change significantly, however, the Township is required to maintain additional records for the year end adjustments to the final presentation format.

### COMMENTS AND RECOMMENDATION REGARDING INTERNAL CONTROLS/ COMPLIANCE/ EFFICIENCY

Our procedures disclosed the following conditions that we would like to bring to your attention:

#### **SEGREGATION OF DUTIES**

A separation of duties between persons who authorize transactions and persons who have control over the related assets does not always exist.

The least desirable accounting system is one in which an employee is responsible for executing the transaction and then recording the transaction from its origin to its ultimate posting in the General Ledger. This increases the likelihood that intentional or unintentional errors will go undetected. In most cases, adequate segregation of duties substantially increases control over errors without duplication of effort.

We understand that due to the size of needed staff, a proper segregation of duties may be impractical and the "cost to benefit" relationship may not justify the addition of accounting staff to accomplish the desired segregation.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Township's financial statements and this communication of these matters does not affect our report on the Township's financial statements, dated March 31. 2006.

To the Township Board Township of North Allis Presque Isle County, Michigan

### **SUMMARY**

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Sincerely,

Campbell, Kusterer & Co., P.C. CAMPBELL, KUSTERER & CO., P.C. Certified Public Accountants